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Office of the City Clerk

**RECEIVED**  
2022/08/17  
(YYYY/MM/DD)  
Ontario Heritage Trust

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June 24, 2022

Via email: [REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Dear [REDACTED]

**Re: Kingston City Council Meeting, August 9, 2022 – Clause 1i of Report Number 76: Received from Heritage Kingston with respect to Application for Ontario Heritage Act Approval – 4255 Bath Road**

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At the regular meeting on August 9, 2022, Council approved Clause 1i of Report Number 76: Received from Heritage Kingston with respect to Application for Ontario Heritage Act Approval – 4255 Bath Road:

**That** the alteration on the property at 4255 Bath Road, be approved in accordance with details described in the application (P18-057-2022), which was deemed complete on June 21, 2022, with said alteration to include the construction of a single-storey gabled-roofed side/rear addition; and

**That** the approval of the application be subject to the following conditions:

1. A Building Permit shall be obtained, as necessary;
2. Heritage Planning staff shall be circulated the drawings and design specifications tied to the Building Permit application for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application;
3. The owner should consider obtaining utility locates prior to any digging;
4. All Planning Act approvals shall be obtained, as necessary;

5. The south-facing ground-level windows (2) shall be divided into two double or four separate multi-pane sash windows, and the revised designs and window specifics shall be provided to Heritage Planning staff for review and approval;
6. The south-facing upper-level window shall be a multi-paned vertical rectangular window (option 2) and the revised designs and window specifics shall be provided to Heritage Planning staff for review and approval;
7. The use of wood siding on the sides and rear walls of the addition is permitted as an option to the vinyl siding;
8. Any intact or large stones removed from the existing building should be stored on-site for possible reuse in the future;
9. All masonry works shall be completed in accordance with the City's Policy on Masonry Restoration in Heritage Buildings;
10. All window works shall be completed in accordance with the City's Policy on Window Renovations in Heritage Buildings; and
11. Any minor deviations from the submitted plans, which meet the intent of this approval and do not further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

Yours sincerely,



John Bolognone  
City Clerk  
/nb

C.C. Erin Semande, Ontario Heritage Trust  
Ryan Leary, Heritage Planner