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RECEIVED
2023/06/22
(YYYY/MM/DD)
Ontario Heritage Trust

Office of the City Clerk

June 22, 2023

Via email: [REDACTED]
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[REDACTED]
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**Re: Kingston City Council Meeting, June 20, 2023 – Clause 1i of Report
Number 55: Received from Kingston Heritage Properties Committee –
Application for Ontario Heritage Act Approval – 115 Lower Union Street**

At the regular meeting on June 20, 2023, Council approved Clause 1i of Report Number 55: Received from Kingston Heritage Properties Committee with respect to Application for Ontario Heritage Act Approval – 115 Lower Union Street:

That the alterations on the property at 115 Lower Union Street, be approved in accordance with the details described in the applications (File Number P18-044-2021), which was deemed complete on April 18, 2023, with said alterations to include:

1. The replacement of an existing single-storey rear addition, with a slightly larger single-storey addition, clad in concrete fibre board in a horizontal clapboard style, with a roof-top patio;
2. The replacement of a three-part sash window with a wooden metal-clad sliding-style patio door; and

That the approval of the application be subject to the following conditions:

1. Details, including colour(s) and materials of the new windows, doors (including garage doors), fencing, and wall cladding shall be submitted to Heritage Planning staff, prior to installation, for review and approval, to ensure

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they complement the heritage character and attributes of the property and intent of this approval;

2. All window works shall be completed in accordance with the City's Policy on Window Renovations in Heritage Buildings;
3. Any works that interface with the masonry of the building shall be completed in accordance with the City's Policy on Masonry Restoration in Heritage Buildings;
4. Building Permit(s) shall be obtained, as necessary;
5. Heritage Planning staff shall be circulated the drawings and design specifications tied to the Building Permit application(s) for review and approval to ensure consistency with the scope of the heritage permit sought by this application;
6. The owners shall consider adding further architectural details, such as a raised masonry foundation and coping at the deck level, in order to pay tribute to the detailing of the main building;
7. All *Planning Act* approvals, shall be obtained, as necessary;
8. An encroachment agreement shall be registered on title of the property with respect to the encroachment onto 113 Lower Union Street, to the satisfaction of the City;
9. Utility locates shall be obtained, prior to any digging; and
10. Any minor deviations from the submitted plans, which meet the intent of this approval and do not further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "Janet Jaynes".

Janet Jaynes
Acting City Clerk
/nb

C.C. Ontario Heritage Trust
Ryan Leary, Heritage Planner